

POHA September 17, 2026

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday September 17, 2026, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Alan Johnson - Commissioner, Place 3
Chris Villarreal – Commissioner, Place 4

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer (remote)
Amy Lynch – Director of Marketing & Public Relations
Vanessa Grimaldo – Administrative Assistant (remote)
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney
Steve Putegnat – Pistolero Petroleum
Rafe Matz – Pistolero Petroleum

A. Meeting called to order at 12:12 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC HEARING FOR DISCUSSION OF THE FY 26-27 TAX RATE

2. **Issue:** Chairman Johnson requested that Mr. McDonald present the tax rate that was proposed and voted upon by the Commission on August 20, 2026 meeting. Mr. McDonald stated that the proposed tax rate was the voter approval tax rate of .020225 per \$100 valuation.

3. **Discussion:** Chairman Johnson declared the Public Hearing open and asked if there was anyone who wished to speak for or against the proposed tax rate. There was no one present who wished to speak for or against the proposed tax rate. Mr. Johnson closed the public hearing.

4. **Action Taken:** None

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** There were no public comments.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON SEPTEMBER 10, 2026

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mrs. Snell, the Commission voted unanimously to approve the minutes & certified agenda for the meeting September 10, 2026.

E. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mr. Smith reported that the dock seawall cover should be done by November or the beginning of December. He also stated that USACE is currently dredging in the channel.

4. **Action Taken:** This was for discussion only.

F. **Item:** CFO REPORT AND DISCUSSION ON THE FOLLOWING ITEMS:

I. CONSIDERATION AND POSSIBLE ACTION REGARDING THE MARCH 2026 FINANCIAL AND OPERATIONS REPORTS

2. **Issue:** To review and approve the reports.

3. **Discussion:** Regarding the A/R Aging report, there are 2 outstanding invoices from Jones Power that has been paid. Also, the Port sent out rent invoices to Circle X. Regarding the Balance Sheet, Mr. McDonald noted that the available cash is down due to the two major projects. Regarding the Budget to Actual report, the monthly revenue is \$50,000 under budget and the expenses are \$14,000 under budget. Regarding the tonnage report, the tonnage was 103,000, which is the lowest of the fiscal year.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the August reports: Tonnage, A/R Aging Summary, Balance Sheet, and the Profit & Loss Budget Performance.

G. 1. **Item:** PR AND MARKETING DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mrs. Lynch reported on the Port Security meeting she attended. The grant should be awarded by the end of September.

4. **Action Taken:** This was for discussion only.

K. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION TO ADOPT A PROPOSED TAX RATE FOR THE 2026-2027 FISCAL YEAR

2. **Issue:** To approve the final tax rate for FY 26-27.

3. **Discussion:** There was no discussion.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell the Commission voted to approve the tax rate of \$0.020225 per \$100 for the Port of Harlingen by the following vote:

Johnson: Yes

Haman: Yes

Snell: Yes

Villareal: Yes

Newman: Absent

J. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION TO APPROVE A LEASE AGREEMENT WITH PISTOLERO PETROLEUM FOR A FUEL DISTRIBUTION OPERATION

2. **Issue:** To discuss the lease options.

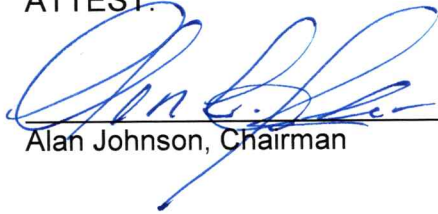
3. **Discussion:** Mr. Putegnat & Mr. Matz discussed the proposed operation. The facility would be a fueling station. Mr. Putegnat is asking to utilize the tract that sits across Cemetery Rd from the queuing area in front of AirGas. In addition to fueling, the operation would oversee charging a fee to park fuel trucks overnight. Mr. Smith said the Port's attorney will draft the proposed agreement.

4. **Action Taken:** No action was taken.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 1:17 PM. They came out of the executive session at 1:32 PM. A Certified Agenda for the executive session is on file.

There being no further business, the meeting was adjourned at 1:32 PM.

ATTEST:



Alan Johnson, Chairman



Chris Villarreal, Secretary