

POHA February 26, 2026

The Commissioners of the Port of Harlingen Authority (POH) met in a rescheduled session on Thursday February 22, 2026, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Alan Johnson - Commissioner, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman - Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

A. Meeting called to order at 12:10 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** There were no public comments.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON FEBRUARY 5, 2026

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commission voted unanimously to approve the minutes & certified agenda for the meeting on February 05, 2026.

E. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mr. Smith reported that RGV Partnership's new director is Paco Sanchez. The Port is sponsoring RGV Partnership's RGV Connect Forum series. Regarding tonnage and operations update, Mr. Smith stated that Titan Fuel's operations have increased slightly. He said that Titan Fuel's owners would be at the next meeting to explain their current situation to the commission. Regarding construction project status, Mr. Smith said that the SCP 88 Lighting and Drainage project will require another change order which will bring the cost almost up to the total grant amount. Regarding the hiring of a director of Business Development, Mr. Smith said that he has offered the position to Priscilla Duran.
4. **Action Taken:** This was for discussion only.

F. **Item:** CFO REPORT AND DISCUSSION ON THE FOLLOWING ITEMS:

I. CONSIDERATION AND POSSIBLE ACTION REGARDING THE JANUARY 2026 FINANCIAL AND OPERATIONS REPORTS

2. **Issue:** To review and approve the reports.
3. **Discussion:** Regarding A/R Aging Summary, Mr. McDonald stated that other than Titan Fuel, the A/R is up to date. Regarding the Profit & Loss Budget Performance, he stated that the total income is \$60,000 over budget for the year. And the total expenses are \$100,000 under budget. He said that expenses in the categories of Computer and Maintenance will need to be adjusted. Regarding the tonnage report, Mr. McDonald said that the Port is on pace to have 1.9 million tons for the fiscal year.
4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the January reports: Tonnage, A/R Aging Summary, Balance Sheet, the Profit & Loss Budget Performance and Capital Projects.

II. DISCUSSION AND UPDATE ON THE PORT'S 457B RETIREMENT PLAN

2. **Issue:** To review the Port's employee retirement plan.
3. **Discussion:** Mr. McDonald presented a report on the 457(b) plan, the retirement plan for Port employees. He outlined the Port's contribution to the plan on the employees' behalf and that employees have additional funds deducted from their paychecks to contribute to their retirement accounts. Mr. McDonald also outlined who provided compliance services, administrative & recordkeeping services and investment advisory services to the plan. And Mr. McDonald presented a list of funds and fund models available that the employees can invest in.
4. **Action Taken:** This was for discussion only.

G. 1. **Item:** PR AND MARKETING DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mrs. Lynch reported that she has been working with a designer for the annual report. It should be done by May. In 2 weeks, Mrs. Lynch will attend the IRPT's Legislative Summit.
 4. **Action Taken:** This was for discussion only.
- H.
1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGE ORDER #006 FOR THE PIDP22 DOCKS 1&2 AND MOORING STRUCTURES REHAB PROJECT
 2. **Issue:** To review and approve the change order.
 3. **Discussion:** Mr. Smith explained that this change order is to extend the substantial completion date from April 25 to May 19. This does not add to the cost.
 4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commission voted unanimously to approve Change Order #006 For the PIDP22 Docks 1&2 and Mooring Structures Rehab Project.
- I.
1. **Item:** CONSIDERATION AND POSSIBLE APPROVAL OF THE CONTRACT FOR THE PIDP24 RESILIENCY AND ASSET MANAGEMENT PLANNING PROJECT
 2. **Issue:** To review and approve the contract with Burns & McDonnell for the project.
 3. **Discussion:** Mr. Smith explained that the Port provided a contract to Burns & McDonnell who added language that indemnifies them especially from 3rd party information. Their fee proposal came out to \$900,000 with a projected completion date of 10/31/2026.
 4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commission voted unanimously to approve the contract with Burns & McDonnell for the PIDP24 Resiliency and Asset Management Planning Project.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 1:30 PM. They came out of the executive session at 1:35 PM. A Certified Agenda for the executive session is on file.

There being no further business, the meeting was adjourned at 1:35 PM.

ATTEST:

Alan Johnson, Chairman



Chris Villarreal, Secretary