

POHA February 5, 2026

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday February 5, 2026, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Alan Johnson - Commissioner, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman - Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney
Donald Brinkman – CSRS
Matthew Montemayor – Carr, Riggs & Ingram

A. Meeting called to order at 12:14 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** Mr. Donald Brinkman gave comments about a process called "Site Selection."

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON
JANUARY 22, 2026

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commission voted unanimously to approve the minutes & certified agenda for the meeting on January 22, 2026.
- E. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION
2. **Issue:** To hear updates regarding various projects.
 3. **Discussion:** Mr. Smith stated he has a meeting next week with the Port's state consultant, Mr. Yarnell, to discuss the Overweight Corridor Interim Charge. Mr. Smith also reported that RGV Partnership has a new president. Lastly, Mr. Smith gave updates regarding the construction projects.
 4. **Action Taken:** This was for discussion only.
- F. **Item:** CFO REPORT AND DISCUSSION ON THE FOLLOWING ITEMS:
- I. CONSIDERATION AND POSSIBLE ACTION REGARDING THE CAPITAL PROJECTS REPORT
 2. **Issue:** To review and approve the report.
 3. **Discussion:** Mr. McDonald presented the Capital Projects report. There was no further discussion regarding the report.
 4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the Capital Projects report.
 - II. CONSIDERATION AND POSSIBLE ACTION REGARDING THE QUARTERLY CASH FLOW REPORT
 2. **Issue:** To review and approve the report.
 3. **Discussion:** Mr. McDonald stated that the report shows \$1.5 million total cash available. He also stated that the Port won't reinvest in T-bills. Instead, the money will roll into Texas CLASS.
 4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell the Commissioners voted unanimously to approve the Quarterly Cash Flow report.
- G. 1. **Item:** PR AND MARKETING DIRECTOR REPORT AND DISCUSSION
2. **Issue:** To hear updates regarding various projects.
 3. **Discussion:** Mrs. Lynch reported that she is finishing the Port's marketing folders. Also, she updated the Port's information page with updated tonnage. Mrs. Lynch also said she secured a new freelance graphic designer for major projects coming up including material for the new Business Development Director to use and the annual report.

4. **Action Taken:** This was for discussion only.

H. 1. **Item:** CONSIDERATION AND POSSIBLE APPROVAL OF THE FY 2024/2025 ANNUAL AUDIT REPORT AS PRESENTED BY CARR, RIGGS & INGRAM

2. **Issue:** To review and approve the FY 2024/2025 Audit report.

3. **Discussion:** Mr. Matthew Montemayor of Carr, Riggs & Ingram reviewed the report with the Commission.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mrs. Snell, the Commission voted unanimously to approve FY 2024/2025 Audit report.

I. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING CHANGE ORDER #4 & #5 FOR THE PIDP 22 DOCK AND MOORING STRUCTURE REHAB PROJECT

2. **Issue:** To review and approve the change orders.

3. **Discussion:** Mr. Smith reviewed the change orders with the Commission. Change Order #4 is for required additional hardware for the tie rod bearing system and is valued at \$17,900. Change Order #5 is to address the additional void discovered under dock #2 pavement and is valued at \$231,766.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Newman, the Commission voted unanimously to approve Change Order #4 & #5 for the PIDP 22 Dock and Mooring Structure Rehab Project.

J. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION TO UPDATE THE STREET NAMES IN THE PORT

2. **Issue:** To review the current versus the proposed street names.

3. **Discussion:** The Commission considered changes to the street names. Mr. Smith explained that if the street names change, all the facilities at the Port would have to update their mailing addresses. The Commission agreed that only the T.R. Jones Rd and Boggus Rd will be changed to Boggus Loop.

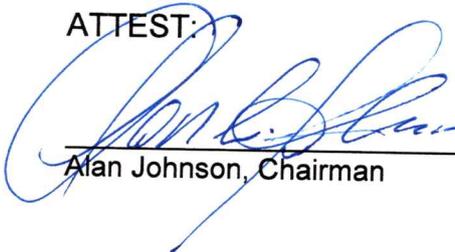
4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Haman, the Commission voted unanimously to redesignate the T.R. Jones Rd and Boggus Rd to Boggus Loop.

The Commission entered the executive session authorized by Chapters 551.071, 551.072 & 551.074 at 1:21 PM. They came out of the executive session at 1:36 PM. A Certified Agenda for the executive session is on file.

- K. 1. **Item:** DISCUSSION REGARDING THE PORT OF HARLINGEN AUTHORITY 457(B) PLAN AS IT RELATES SPECIFICALLY TO THE PORT DIRECTOR AND REGARDING CONTRIBUTION LIMITS AND CATCH-UP CONTRIBUTIONS PURSUAN TO TEX GOV'T CODE 551.074
2. **Issue:** To discuss the 457(b) Retirement plan.
3. **Discussion:** Discussion took place during the executive session.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commission voted unanimously to allow "Catch-up" contributions as outlined by the IRS for eligible employees, as part of the Port of Harlingen Authority 457(b) plan and to authorize an additional payment of \$226, for a specific employee for the 2025 Plan Year.

There being no further business, the meeting was adjourned at 1:37 PM.

ATTEST:



Alan Johnson, Chairman



Chris Villarreal, Secretary