

POHA December 18, 2025

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday December 18, 2025, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Alan Johnson - Commissioner, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman - Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney

A. Meeting called to order at 12:00 pm.

Declaration of conflicts of interest: Commissioners Newman and Villarreal submitted affidavits of conflicts of interest for item H.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** There were no public comments.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON
DECEMBER 04, 2025

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commission voted unanimously to approve the minutes & certified agenda for the meeting on December 04, 2025.

E. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING A CORRECTION TO THE QUARTERLY INVESTMENT REPORT DATED 9/30/25 AND PRESENTED AT THE 11/20/25 MEETING

2. **Issue:** To review the report for approval.
3. **Discussion:** Mr. McDonald explained that the previous reported had two numbers that were incorrect. It didn't have any impact on the calculated return, but it did show the available cash was understated by less than 1%.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commission voted unanimously to approve the corrected quarterly Investment report dated 9/30/25.

G. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING THE NOVEMBER FINANCIAL AND OPERATIONS REPORTS

2. **Issue:** To review and approve the reports.
3. **Discussion:** Regarding the Balance Sheet, Mr. McDonald noted that he added a new account section for "Uncollectible A/R Reserves." The agreed monthly amount for the uncollectible reserves would be \$10,000. He also noted that the treasuries are lower than last year as the Port purchases \$1million rather than \$2million. Regarding the Profit & Loss Budget Performance, Mr. McDonald stated that the November revenue is \$24,000 over budget. And operating expenses are \$23,000 under budget. The net operating income is \$42,000. Regarding the tonnage report, Mr. McDonald noted that the total tonnage for November was 148,000 which is higher than October.
4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the November reports: Tonnage, A/R Aging Summary, Balance Sheet, and the Profit & Loss Budget Performance.

E. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mr. Smith reported that he will have a meeting with Sen. Hinojosa's staff next month. Regarding the TxDOT SCP 88 project, Mr. Smith stated that there is still approximately \$1.6 million available to spend. Mr. Smith said there will be a change order to address the Arroyo bank erosion issues. There will be a ribbon cutting ceremony for the new lights around the Port that will be on February 17, 2026. Mr. Smith also described the

current progress of the PIDP Dock rehab project.

4. **Action Taken:** This was for discussion only.

(Commissioners Newman and Villarreal exited the meeting chamber.)

- H. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING PAYMENT OF THE REMAINING BALANCE OF THE PORT'S LOAN SECURED BY THE 350-ACRE PARCEL
2. **Issue:** To make a decision on the payment of the loan.
3. **Discussion:** Mr. McDonald explained that the Port would pay \$40,000 a year if it does not pay off the remaining loan balance this year. The interest rate is increasing to the prime rate plus 0.7% in 2026. Mr. Johnson stated that the Port will negotiate with the bank for a better rate.
4. **Action Taken:** No action was taken.

(Commissioners Newman and Villarreal re-entered the meeting chamber.)


- I. 1. **Item:** DISCUSSION REGARDING POSSIBLE LOCATIONS FOR NEW PORT SIGNAGE AND STREET NAMES
2. **Issue:** To discuss the locations.
3. **Discussion:** Mr. Smith showed the Commission a map developed by Mr. Haman showing the streets within the Port and their potentially new names. The Commission discussed the need to change the street names within the Port. Mr. Smith also detailed the locations of signs giving directions to the Port that would be installed by TxDOT.
4. **Action Taken:** No action was taken.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 1:08 PM. They came out of the executive session at 1:30 PM. A Certified Agenda for the executive session is on file.

There being no further business, the meeting was adjourned at 1:37 PM.

ATTEST:


Alan Johnson, Chairman


Chris Villarreal, Secretary