

POHA December 04, 2025

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday December 04, 2025, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1 (remote)
Neil Haman – Commissioner, Place 2
Alan Johnson - Commissioner, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman - Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney
Judge Eddie Trevino – Cameron County
Anthony Lopez – Cameron County
Ben Whitman – Cameron County

A. Meeting called to order at 12:23 pm.
Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS
2. **Issue:** To hear public comments, if any.
3. **Discussion:** There were no public comments.
4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS
2. **Issue:** To review the vouchers for approval.
3. **Discussion:** There was no discussion regarding the vouchers.
4. **Action Taken:** On a motion by Mr. Villareal and seconded by Mr. Newman, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON NOVEMBER 20, 2025
2. **Issue:** To review the corresponding minutes.
3. **Discussion:** Mr. McDonald noted 2 areas on the minutes that need to be corrected. On item E.3., he said that the word "above" needs to be "of." On item F.3., the year needs to

be changed from 2026 to 2025.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commission voted unanimously to approve the minutes & certified agenda for the meeting on November 20, 2025 subject to the changes recommended by Mr. McDonald.

E. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Regarding construction project status, Mr. Smith said that there can be some changes to the Dock Rehab & Repair project that might decrease the overall project cost. Mr. Smith also stated that he would meet with the director of the Pharr International Bridge tomorrow to discuss the issues with fuel crossings.
4. **Action Taken:** This was for discussion only.

F. 1. **Item:** CFO REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mr. McDonald stated that due to the 2 major projects that are ongoing, the expenditure is significant. However, the cashflow projects that the Port will have sufficient funds for its planned projects for the next 5 years.
4. **Action Taken:** This was for discussion only.

G. 1. **Item:** DIRECTOR OF PR AND MARKETING REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mrs. Lynch reported that she will publish a press release on the construction progress update. She also is putting the final touches on the Port's history book.
4. **Action Taken:** This was for discussion only.

H. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING PAYMENT OF THE REMAINING BALANCE OF THE PORT'S LOAN SECURED BY THE 350-ACRE PARCEL

2. **Issue:** To make a decision on whether to re-pay the balance of the loan prior to maturity.
3. **Discussion:** No discussion took place.
4. **Action Taken:** No Action was taken.

I. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE ENGAGEMENT OF STAFF'S RECOMMENDED CONSULTANT FOR THE PIDP 2024 RESILIENCY AND ASSET MANAGEMENT PLANNING STUDY BASED ON THE RFQ SUBMISSIONS

2. **Issue:** To review the results and select a consultant for the study.

3. **Discussion:** The Port received 5 RFQ submissions. The Port scored each consultant based on their submissions. Mr. Smith said that by far, the most qualified submission was from Burns & McDonnell. His recommendation based on the scoring summary is to engage Burns & McDonnell for the project.
 4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commission voted unanimously to engage Burns & McDonnell as consultants for the PIDP 2024 Resiliency and Asset Management Planning Study.
- J. 1. **Item:** CONSIDERATION AND POSSIBLE APPROVAL OF CHANGE ORDER #3 FOR THE DOCK NO.1 & DOCK NO.2 REPAIR AND UPGRADES PROJECT
2. **Issue:** To review the change order for consideration.
 3. **Discussion:** Mr. Smith explained that the change order is to fill in the void in Dock 1 that was discovered by McCarthy Building Companies. It needs to be filled in otherwise there could be complications with the dock in the future. It adds approximately \$43,000 to the contract price.
 4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Newman, the Commission voted unanimously to approve the Change Order #3 to the Dock Repair and Upgrades project.
- K. 1. **Item:** CONSIDERATION AND ACTION TO DECLARE THE ELECTION OF THE 2025 COMMISSIONERS OF THE POHA
2. **Issue:** To declare the election.
 3. **Discussion:** Alan Johnson, Ryan Newman and Chris Villarreal were declared the elected commissioners for the Port of Harlingen Authority.
 4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commission voted unanimously to declare Alan Johnson, Ryan Newman and Chris Villarreal the elected as the Commissioners of the Port of Harlingen Authority in November 2025.
- L. 1. **Item:** ACTION BY THE NEWLY ELECTED COMMISSIONERS WHO WERE UNOPPOSED AND THEREFORE ELECTED TO SIGN AND FILE SWORN STATEMENTS WITH POHA
2. **Issue:** To sign and file Sworn Statements.
 3. **Discussion:** The newly elected Commissioners signed and filed their Sworn Statements and Bonds with the Port of Harlingen Authority.
 4. **Action Taken:** As stated above.

M. 1. **Item:** ADMINISTRATION AND TAKING THE OATH OF OFFICE BY EACH OF THE 2025 ELECTED COMMISSIONERS AND PRESENTATION OF CERTIFICATE

2. **Issue:** To administer the Oath of Office.

3. **Discussion:** Judge Eddie Trevino administered the Oath of Office to Alan Johnson, Ryan Newman and Chris Villarreal, the elected Commissioners of the Port and presented their certificates.

4. **Action Taken:** As stated above.

N. 1. **Item:** ADMINISTRATION ELECTION OF THE POHA COMMISSION'S CHAIRMAN, VICE CHAIRMAN AND SECRETARY

2. **Issue:** To elect positions for the Commission.

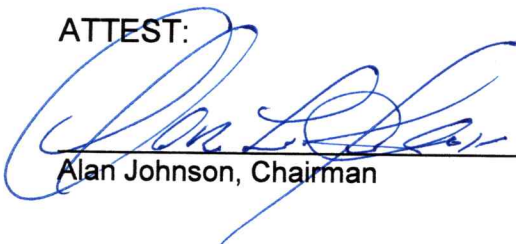
3. **Discussion:** The Commission discussed the advisability of continuing the current Chairman, Vice Chairman and Secretary.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commission voted unanimously to reelect Mr. Alan Johnson as Chairman, Mr. Neil Haman as Vice Chairman and Mr. Chris Villarreal as Secretary of the POHA Commission.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 12:56 PM. They came out of the executive session at 1:03 PM. A Certified Agenda for the executive session is on file.

There being no further business, the meeting was adjourned at 1:09 PM.

ATTEST:


Alan Johnson, Chairman


Chris Villarreal, Secretary