

POHA October 16, 2025

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday October 16, 2025, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Neil Haman – Commissioner, Place 2
Alan Johnson – Chairman, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman – Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer (remote)
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney
Jason Fulton – GFT
William Yarnell – State Consultant

A. Meeting called to order at 12:12 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** There were no public comments.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON OCTOBER 2, 2025

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Newman, the Commission voted unanimously to approve the minutes & certified agenda for the

meeting on October 2, 2025.

E. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING THE SEPTEMBER FINANCIAL AND OPERATIONS REPORTS

2. **Issue:** To review and approve the reports.
3. **Discussion:** Regarding the A/R Aging Summary, Mr. McDonald said there are still 3 months of Titan invoices that are outstanding. Regarding the Balance Sheet, he said that the Accounts Payable is \$852,000 due to the construction projects being billed at the end of the month. Regarding the Profit & Loss Budget Performance, he noted that the total income for the fiscal year is \$3.2 million, which is roughly \$800,000 over budget. All expenses were at or below budget. Regarding the Tonnage report, Mr. McDonald stated that the Port ended the fiscal year with 2.44 million tons.
4. **Action Taken:** On a motion by Mr. Haman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the September reports: Tonnage, A/R Aging Summary, Balance Sheet, and the Profit & Loss Budget Performance.

F. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Regarding international trade impacts, Mr. Smith stated reported that trucks should be able to effectively pass into Mexico by November. Regarding construction projects, he stated that Foremost Paving has installed all of the light poles and 30-40 of the lights installed. The dock rehab project will need to pause as Nutrien Ag has a barge coming in.
4. **Action Taken:** This was for discussion only.

G. 1. **Item:** DIRECTOR OF PR AND MARKETING REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mrs. Lynch stated she is working on designing an ad to run in the Mexico Industries publication. She is also designing new folders for the Port.
4. **Action Taken:** This was for discussion only.

H. 1. **Item:** DISCUSSION WITH STATE CONSULTANT REGARDING STRATEGIES FOR THE NEXT LEGISLATIVE SESSION

2. **Issue:** To hear from Mr. William Yarnell.
3. **Discussion:** Mr. Yarnell stated that there is an opportunity to get an interim charge on the

Overweight Corridor. He also stated that he believes the House transportation committee will support the Port's Overweight Corridor bill. However, the Senate will have new leadership soon and its still too early to know who that will be.

4. **Action Taken:** This was for discussion only.

I. 1. **Item:** CONSIDERATION AND POSSIBLE APPROVAL OF UPDATED JOB DESCRIPTIONS

2. **Issue:** To review the updated job descriptions.

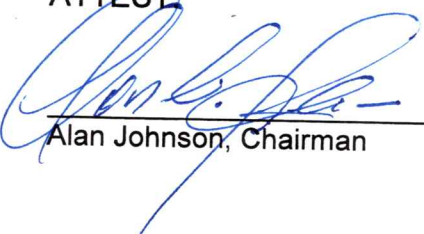
3. **Discussion:** Mr. Smith presented updated job descriptions for the following positions: Chief Financial Officer (CFO), Director of Public Relations and Marketing (PR&M) and Director of Business Development (DBD) for the Port. The Port currently employs Mr. McDonald as the CFO and Mrs. Lynch as the PR&M. The Port does not currently employ anyone as DBD. Commissioner Haman suggested changes to the DBD job description to include being bilingual and availability for overnight travel as requirements.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commission voted unanimously to approve the updated job descriptions for Chief Financial Officer, Director of Public Relations and Marketing and Director of Business Development for the Port with the additions as discussed.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 1:20 PM. They came out of the executive session at 1:30 PM. A Certified Agenda for the executive session is on file.

There being no further business, the meeting was adjourned at 1:32 PM.

ATTEST


Alan Johnson, Chairman


Chris Villarreal, Secretary