

POHA July 17, 2025

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday July 17, 2025, at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Chris Villarreal – Commissioner, Place 4
Ryan Newman – Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer (remote)
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney

A. Meeting called to order at 12:18 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** Mr. Jason Folton of GFT and Sarah Greudd of BFS both made respective introductions of their companies and what services they provided.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDA FOR THE MEETING ON JULY 03, 2025

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commission voted unanimously to approve the minutes & certified agenda for the meeting on July 03, 2025.

E. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING THE JUNE FINANCIAL, OPERATIONS AND CAPITAL PROJECTS REPORTS

2. **Issue:** To review and approve the reports.
3. **Discussion:** Regarding the A/R Aging report, Mr. McDonald stated that Titan Fuel has made payment on some of its delinquent invoices. Regarding the Balance Sheet, Mr. McDonald noted that the large balance in the Schwab money market account was due to a Treasury Note maturing on 6/30. A new Treasury Note was purchased on 7/1. Regarding the P&L Budget Performance report, Mr. McDonald noted that the revenue is \$500,000 over budget and expenses are \$72,000 under budget. Regarding the Tonnage report, he said that the YTD tonnage is 1,950,000. The Port is on track to have over 2.5 million tons for the year. And regarding the Capital Projects report, there was a small change to the Asset Management Plan as the budget was increased, and completion date pushed back.
4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the June reports: Tonnage, A/R Aging Summary, Balance Sheet, Profit & Loss Budget Performance, and Capital Projects reports.

F. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mr. Smith said that there is a possibility of the Port's bill or other legislation affecting the Port being called into the Legislature's special session. Regarding construction status, Mr. Smith said that Foremost Paving will begin the SCP 88 Illumination and Drainage project soon and the estimated completion date is February 2026. Regarding USACE communications, Mr. Smith said he will attend the ceremony for Change of Command on Monday. Mr. Smith also reported that there will be dredging done on undeveloped portion of the Arroyo Colorado and the Port received the detailed plans by Stantec.
4. **Action Taken:** This was for discussion only.

G. 1. **Item:** DIRECTOR OF PR AND MARKETING REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mrs. Lynch reported that she is working on the RFP for the Asset Management Plan project through MARAD and also the Annual Report.
4. **Action Taken:** This was for discussion only.

- H. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING A CHANGE ORDER FOR THE 2022 PIDP DOCK REHAB PROJECT
2. **Issue:** To review the change order.
3. **Discussion:** Mr. Smith explained that this change order reflects the updated cost to replace the seawall with a new sheet pile wall. Mr. Smith said it actually lowers the cost by about \$300,000.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commission voted unanimously to approve Change Order #1 for the 2022 PIDP Dock Rehab Project.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 12:49 PM. They came out of the executive session at 1:00 PM. A Certified Agenda for the executive session is on file. There was no action taken on any Executive Session Items.

There being no further business, the meeting was adjourned at 1:01 PM.

ATTEST:



Neil Hama, Vice Chairman



Chris Villarreal, Secretary