

POHA April 17, 2025

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday April 17, 2025 at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman – Commissioner, Place 2
Alan Johnson – Chairman, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman – Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer (remote)
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney

A. Meeting called to order at 12:16 pm.

Declaration of conflicts of interest: None.

B. 1. **Item:** PUBLIC COMMENTS

2. **Issue:** To hear public comments, if any.

3. **Discussion:** There were no public comments.

4. **Action Taken:** None.

C. 1. **Item:** APPROVAL OF VOUCHERS

2. **Issue:** To review the vouchers for approval.

3. **Discussion:** There was no discussion regarding the vouchers.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the vouchers.

D. 1. **Item:** APPROVAL OF MINUTES & CERTIFIED AGENDAS FOR THE MEETINGS ON APRIL 3 & 11, 2025

2. **Issue:** To review the corresponding minutes.

3. **Discussion:** There was no discussion regarding the minutes.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commission voted unanimously to approve the minutes & certified agendas for the

meetings on April 3 & 11, 2025.

E. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING THE MARCH FINANCIAL AND OPERATIONS REPORTS

2. **Issue:** To review and approve the reports.

3. **Discussion:** Mr. McDonald said the tonnage for March was the average for the past 6 months. Regarding the A/R Aging Summary, he noted that there are five outstanding Circle X invoices and only one of them has been paid. And lastly, referring to the Profit and Loss Budget report, Mr. McDonald said the total revenue for the past 6 months is \$1,895,000. The expenses year-to-date are over budget due to the Circle X project that was removed from capitalized projects.

4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the March reports: Tonnage, A/R Aging Summary, Balance Sheet, and Profit Loss Budget Performance.

F. 1. **Item:** PORT DIRECTOR REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mr. Smith reported that next week the Port's overweight corridor bill will be featured in a hearing with the Transportation Committee. Mr. Smith will travel to Austin to testify at the hearing. He also reported that Sen. Hinojosa's bill affecting the fuel trans-load facilities will likely pass. Mr. Smith said that that bill has language that might affect the Port's operations if the bill is not amended to exclude Port Authorities or Navigation Districts or otherwise re-define "motor fuel Depots" not to include those located at Port Authorities or Navigation Districts.

4. **Action Taken:** This was for discussion only.

G. 1. **Item:** CFO REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mr. McDonald reported that he is currently researching the possibility of investing in bonds.

4. **Action Taken:** This was for discussion only.

H. 1. **Item:** DIRECTOR OF PR AND MARKETING REPORT AND DISCUSSION

2. **Issue:** To hear updates regarding various projects.

3. **Discussion:** Mrs. Lynch stated that she is currently working on the annual report.

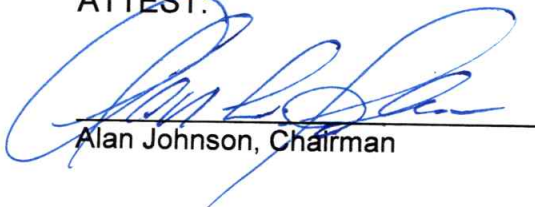
4. **Action Taken:** This was for discussion only.

The Commission entered the executive session authorized by Chapters 551.071 and 551.072 at 12:40 PM. They came out of the executive session at 1:05 PM. A Certified Agenda for the executive session is on file.

- I. 1. **Item:** CONSULTATION WITH THE PORT ATTORNEY REGARDING SALE OF CIRCLE X PROPERTY AND CIRCLE X LEASES PURSUANT TO TEX GOV'T CODE 551.071(2) and 551.072.
2. **Issue:** To discuss the sale of Circle X property.
3. **Discussion:** Discussion took place during the executive session.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commission voted unanimously to approve the extension of the feasibility period and closing date to the purchase agreement.
- J. 1. **Item:** CONSIDERATION AND POSSIBLE ACTION REGARDING THE PORT'S STRATEGIC MASTER PLAN AND THE COMMISSION'S RANKING OF THE CAPITAL PROJECTS LIST
2. **Issue:** The Port's Strategic Master Plan needs to be updated.
3. **Discussion:** The Commission discussed the potential updates to the Strategic Master Plan. The Commissioners each filled out a ranking list of capital projects.
4. **Action Taken:** This was for discussion only.

There being no further business, the meeting was adjourned at 1:28 PM.

ATTEST:


Alan Johnson, Chairman


Chris Villarreal, Secretary