

POHA July 18, 2024

The Commissioners of the Port of Harlingen Authority (POH) met in a regularly scheduled session on Thursday July 18, 2024 at 12:00 PM at the Port's Administration Office located at 24633 Port Road, Harlingen, Texas, 78550.

COMMISSIONERS PRESENT: Rose Snell – Commissioner, Place 1
Neil Haman - Commissioner, Place 2
Alan Johnson – Chairman, Place 3
Chris Villarreal – Commissioner, Place 4
Ryan Newman – Commissioner, Place 5

PORT STAFF PRESENT: Walker Smith – Port Director
Robert McDonald – Chief Financial Officer (remote)
Amy Lynch – Director of Marketing & Public Relations
Anne Jimenez - Receptionist

OTHERS PRESENT: Chris Boswell – Port Attorney
David Flinn – Ferris, Flinn & Medina
Carlos Luna – Ferris, Flinn & Medina

- A. Meeting called to order at 12:17 pm.
Declaration of conflicts of interest: None.
- B. 1. **Item:** PUBLIC COMMENTS
2. **Issue:** To hear public comments, if any.
3. **Discussion:** There were no public comments.
4. **Action Taken:** None.
- C. 1. **Item:** APPROVAL OF VOUCHERS
2. **Issue:** To review the vouchers for approval.
3. **Discussion:** There was no discussion regarding the vouchers.
4. **Action Taken:** On a motion by Mr. Villarreal and seconded by Mr. Newman, the Commissioners voted unanimously to approve the vouchers.
- D. 1. **Item:** APPROVAL OF MINUTES FOR THE MEETING ON JULY 03, 2024
2. **Issue:** To review the corresponding minutes.
3. **Discussion:** There was no discussion regarding the minutes.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Villarreal, the Commissioners voted unanimously to approve the minutes for the meeting on July 03, 2024.

- E. 1. **Item:** CONSIDERATION AND POSSIBLE APPROVAL OF THE JUNE FINANCIAL, OPERATIONS & CAPITAL PROJECTS REPORTS
2. **Issue:** To review and approve the reports.
3. **Discussion:** Mr. McDonald discussed the various reports with the Commission. Regarding the tonnage reports, Mr. McDonald said that the Port is still on track to have 2 million tons by the end of the year. Mr. McDonald also highlighted other points regarding the financial reports. Regarding the Master Plan report, Mr. Smith noted various modifications to the Master Plan.
4. **Action Taken:** On a motion by Mr. Newman and seconded by Mrs. Snell, the Commissioners voted unanimously to approve the June reports: Tonnage, A/R Aging Summary, Balance Sheet, the Budget vs. Actual, and the Capital Projects reports.
- F. 1. **Item:** PORT DIRECTOR'S REPORT AND DISCUSSION
2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mr. Smith reported that he will go to Washington D.C. to visit with staff members of some of Texas' U.S. Senators & Congressmen. He also said that the dock construction should be completed in the next 2 weeks.
4. **Action Taken:** This was for discussion only.
- G. 1. **Item:** PR AND MARKETING DIRECTOR'S REPORT AND DISCUSSION
2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mrs. Lynch reported that she is currently working on gathering information on the Port's TxDOT-funded projects. She also stated that she is working on updating the Port's website.
4. **Action Taken:** This was for discussion only.
- H. 1. **Item:** CFO'S REPORT AND DISCUSSION
2. **Issue:** To hear updates regarding various projects.
3. **Discussion:** Mr. McDonald reported that the cashflow will be updated next month. Also, he is looking into new accounting software.
4. **Action Taken:** This was for discussion only.

The Commission entered the executive session authorized by Chapters 551.071(2) & 551.072 at 12:36 PM. They came out of the executive session at 1:29 PM. A Certified Agenda for the executive session is on file.

I. 1. **Item:** ACTION REGARDING EXECUTIVE SESSION

2. **Issue:** Discussion regarding Circle X Property and Leases pursuant to TEX GOVT CODE 551.071(2) & 551.072.

3. **Discussion:** Discussion took place under executive session under Texas Government Code 551.071(2) & 551.072.

4. **Action Taken:** On a motion by Mr. Newman and seconded by Mr. Haman, the Commission voted unanimously to ask the Port Director to instruct Ferris, Flinn & Medina to proceed as discussed in executive session.

There being no further business, the meeting was adjourned at 1:30 PM.

ATTEST:



Alan Johnson, Chairman



Chris Villarreal, Secretary